

Graduation Project Advisors

What is it?

As high school graduation projects become increasingly career focused, employers can play an important role in giving content advice to students completing these projects. Graduation project advisory can include providing students with an interview subject to acting as judge/evaluator of the final project.

Checklist for Success

_____ Employers should determine which schools they are interested in working with (which employees will be involved proximity to employer location, etc.)

_____ Employers should learn about the graduation project requirement and ensure that there is a piece relevant to the students' future career plans.

_____ Employers should identify employees who are willing to respond to student inquiries and/or act as project evaluators.

Additional Resources:

- **PA Department of Education**
 - www.pacareerstandards.com/career-portfolio.php
- **North Carolina Graduation Project Implementation Guide**
 - www.ncpublicschools.org/docs/graduationproject/resources/overview.ppt

Graduation Project Advisors, cont.

The responsibilities of a Project Advisor⁸

Project Advisor, a contact within or outside the school community, may provide knowledge, information, support, and guidance in order to assist the student in attaining a successful completion of the graduation project. The mentor may be a participant in the final evaluation review depending on the school district's policies.

Suggestions for a Successful Project Advisor

- Be aware that the project is a state-mandated requirement for graduation.
- Receive the complete packet regarding the project and its requirements for successful completion.
- Sign the "proposal" in the packet and date all appropriate places.
- Be aware of the on-going timeline constraints.
- Advise as to appropriateness of student's topic.
- Provide expertise on a need-to-know basis.
- Allocate time and makes arrangements to work with the student.
- Provide suggestions and advise.
- Serve as a support and resource.
- Sign and returns all required forms.
- Attend oral presentation.
- Ask clarifying questions.
- Preview project before presentation.
- Evaluate the success or failure of the project.

⁸ Resource developed by the PA Department of Education (www.pacareerstandards.com)